



Parish Council Meeting – Minutes

Date:	18 September 2023		
Place:	Whalley Old Grammar School, Whalley, Clitheroe.		
Present:	Councillors: L. Crook (Chair), L. Street, D. Chiappi, and E. Kinder		
In attendance:	Clerk to the Council, Borough Cllr. D. Birtwhistle and County Councillor Ged Mirfin (part). Two parishioners.		
Meeting started:	18:30	Meeting closed:	20:35

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1. APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillor Heyworth.

2. APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 17 JULY 2023 AND MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 4 AUGUST 2023.

Both sets of minutes were approved as correct and signed by the Chair.

3. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS.

There were no declarations of interest.

4. PUBLIC PARTICIPATION.

A discussion regarding Planning Application 3/2023/0153, (Care Home) took place. Parishioners were updated on the erection of 3 dwellings and the proposed demolition of nos. 23-25 Old Row (which includes the 'Old' pub) and the possible purchase of these dwellings by the Parish Council.

5. FINANCE REPORT.

The Clerk submitted a report seeking approval for the accounts to date and for payments as shown in the table below.

RESOLVED THAT COUNCIL:

- a. Approve the accounts to date.
- b. Approve the following payments:

PAYEE	DESCRIPTION	GROSS £	VAT £	NET £	MIN./ REF
Play Inspection Co.	Annual Inspection	89.90	14.95	74.95	Playing Field
Bay Horse Pub	Contribution to electricity and 'Thank You'	100.00	0.00	100.00	Amenity Exp.
Stuart Greenwood	Monthly Charge (August)	70.00	0.00	70.00	Ground Maint.
Dan Bolton	Purchase of Plants	21.56	3.59	17.97	Ground Maint.

PAYEE	DESCRIPTION	GROSS £	VAT £	NET £	MIN./ REF
Dan Bolton	Monthly Charge (July)	56.00	0.00	56.00	Ground Maint.
S J Ridealgh	Tarmac school footpath	4,692.00	782.00	3,910.00	Amenity Exp.
C. Ball Forestry ¹	Fell and remove 2 conifers	550.00	0.00	550.00	Amenity Exp.
Whalley Old G. S.	Room Hire July	26.00	0.00	26.00	Other Exp.
HMRC	Income tax for 3 months	476.97	0.00	476.97	Admin. Exp.
Karen Heyworth	Plants/compost for planters	286.40	47.73	238.67	BAG
Clerk	Three months expenses	178.00	0.00	178.00	Admin. Exp.
Altham PC	SplID Installations	308.40	0.00	308.40	Sundry Exp.
Jamie Price	Stone signs	3,150.00	0.00	3,150.00	BAG
Easy Web	Web/email hosting (July)	51.60	8.60	43.00	Admin. Exp.
Clerk	ICO Registration (GDPR)	40.00	0.00	40.00	Other Exp.
Councillor Crook	Litter pickers	48.98	8.16	40.82	Ground Maint.
D & D Properties	Fitting defib cabinet to wall	97.00	0.00	97.00	Sundry Exp.
Imperative Training	Medical pad for defib	91.74	15.29	76.45	Sundry Exp.
Borg Locks	Lock for defib cabinet	186.00	31.00	155.00	Sundry Exp.
Wel Medical	Bathey for 1 Defib	204.00	34.00	170.00	Sundry Exp.
Easy Web	Web/email hosting (August)	51.60	8.60	43.00	Admin. Exp.
Dan Bolton	Monthly Charge (August)	56.00	0.00	56.00	Ground Maint.
Totals		10,832.15	953.92	9,878.23	

¹ Awaiting Invoice.

6. PURCHASE OF A FLAGPOLE AND FLAGS.

The clerk submitted a report for members to consider the purchase and installation of a flagpole and flags at Barrow Primary School.

The report noted that for some time the Council had been looking to find a suitable location within the village to install a flagpole, and after discussions with the Head of Barrow Primary School, the school had given permission to install a flagpole at the front entrance to the school.

RESOLVED THAT COUNCIL:

Defer any decision on the purchase and installation of a flagpole and flags until the outcome of the possible purchase by the Council of nos. 23-25 Old Row.

7. LENGHTSMANS SCHEME.

The clerk submitted a report updating members on the Lengthsman's Scheme and asking members to consider:

- Whether to Opt-In to the PROW (Public Rights of Way) Scheme via the Lengthsman's Scheme.
- The Council's financial contribution for 2023/24.
- An email sent by the Clerk to the Scheme.

The Report noted that the current Scheme is administered by the Clerk to Sabden Parish Council and covers six parishes in the Ribble Valley and four in Pendle, (who have their own Lengthsman). The Report also noted that for 2023/24 the Council is being asked for a contribution of £1,500 towards the Scheme.

RESOLVED THAT COUNCIL:

- a. Note the contents of the report.
- b. Agree to Opt-In to the PROW Scheme within the Lengthsman's Scheme.
- c. Agree to withdraw from the general Lengthsman's Scheme.
- d. Authorise the Clerk to request a final statement of account and to pay any outstanding balance.
- e. Request the Clerk to get quotes for a replacement Lengthsman.
- f. Request the Clerk to get quotes for new/used standard size goalposts and nets for the Playing Field.

8. THE TRAFFIC AND ROAD SAFETY WORKING GROUP

The Clerk submitted a report updating members on the actions of the Road Traffic Working Group and to seek member input into a 'mapping' activity.

The Report noted that the Working Group was established by several Ribble Valley Parish Councils to deal with concerns over traffic speed and that 17 Parish Councils had joined the Working Group including Barrow, Wiswell and Whalley Parish Councils.

The Report also noted that at the last meeting of the Working Group it was agreed that a more pragmatic approach to speed within villages would be taken and Parishes were asked to identify roads in their area where traffic calming measures could be implemented, map these, submit the results, along with photos of each location to the Working Group by the end of September 2023.

RESOLVED THAT COUNCIL:

- a. Note the Report.
- b. Agree that Councillor Steet will work with the Clerk to carry out the mapping activity.

9. UPDATE ON ACTIONS FROM PREVIOUS MEETINGS

The Clerk submitted a report updating members on actions from previous meetings and on-going matters.

RESOLVED THAT COUNCIL:

- a. Agree to hold (on a trial basis) an Advice Surgery starting at 6:00pm prior to the Council's next meeting on 13 November 2023 at Whalley Old Grammar School.
- b. Request Councillor Street to look at the type and size of lifebelt required at the Barrow Brook Lodge.

10. REMEMBRANCE SUNDAY.

The Clerk asked members to consider preparation for Remembrance Sunday Commemorations.

RESOLVED THAT COUNCIL:

- a. Agree to install the 'Tommy' silhouette on Trafford Gardens.
- b. Agree to purchase a wreath for the Chair to place at the Wiswell Memorial.

11. PLANNING REPORT.

The clerk submitted a report on the relevant planning applications that had been submitted since the last meeting. Members were reminded that weekly planning applications and decided lists of planning applications are available to view on the RVBC website by using the link below:

https://www.ribblevalley.gov.uk/weekly_lists

RESOLVED THAT COUNCIL:

Note the contents of the report.

12. COUNCILOR REPORT/UPDATES (NOT COVERED ELSEWHERE).

- Councillor Kinder asked members to consider the hire of an 'amnesty skip' for placement on the Council's carpark which would allow residents deposit unwanted items.
- Councillor Birtwhistle update members on the possible purchase of nos. 23-25 Old Row (which includes the 'Old' pub) and the possible conversion of the 'Old Pub' into a Village Community Centre.
- Councillor Mirfin updated members on the report he was contributing to on the Air Quality in the Ribble Valley.

RESOLVED THAT COUNCIL:

- a. Rejected the hiring of an amnesty skip, considering it could get mis-used.
- b. Request the Clerk to provide details of available grants relating to the purchase and conversion of the 'Old Pub' into a Community Centre' to Councillors Street and Birtwhistle.

DATES OF FUTURE MEETINGS.

2023: 13 November.

2024: 29 January, 11 March and 13 May.

All meetings start at 6:30pm and held at Whalley Old Grammar School Community Centre, Station Road, Whalley, BB7 9RH

Please note that prior to the next meeting, Members will hold an Advice Surgery starting at 6:00pm

SIGNED BY CHAIR FOR THE MEETING:

DATE: 13/11/2023

COUNCILLOR LEE STREET

A SIGNED COPY IS ON FILE